

# Laramie County Conservation District

11221 U.S. Hwy. 30  
Cheyenne, WY 82009

**Regular Board Meeting**  
**Monday, August 20<sup>th</sup>, 2018**  
**4:30 p.m.**

## Attendance

**Supervisors Present:** Tom Farrell, Chairman; Kevin Wells, Vice Chairman; Dennis Hemmer, Treasurer.

**District Employees Present:** Kathy Cooney, & Rex Lockman.

**NRCS Employees Present:** Jim Pike

**Associate Supervisor Present:** Jim Cochran

### **1. CALL TO ORDER**

At 4:40 p.m. Tom called the board meeting to order.

### **2. MINUTES OF THE PREVIOUS MEETING- July 19, 2018**

Kevin moved to approve the minutes from the previous meeting;  
Dennis seconded the motion. MOTION CARRIED.

### **3. TREASURER'S REPORT- Profit and Loss Statement (July 2018)** **Dennis**

Dennis presented the Treasurer's Report and the Board recommended to submit it for audit

### **4. PROGRAM REPORTS –**

Due to the short meeting time, the Program Reports were dispensed with.

### **Consent Agenda Items**

**5. Accept Jim Cochran's Resignation as of Aug. 3, 2018-** Review Jim's letter of resignation.

**6. WACD Dues-** Consider paying annual membership dues in the amount of \$12,500.00.

- 7. Purchase of new Pickup for Tree Program-** Past due to order 2018 model unless one is found on a lot.

Dennis moved to approve the Items 5-7, stating the pickup would have no dollar limit, but should have similar features as the current District trucks;  
Kevin seconded the motion. MOTION CARRIED.

### **Discussion Items**

- 8. Resolutions-** Discussion on the following resolutions;

- EPA National Rivers & Streams Assessment Program
- NRCS Geology Requirements – Converse County

Discussion was held on how the resolution affects Districts.

Dennis moved to support both resolutions;  
Kevin seconded the motion. MOTION CARRIED.

- 9. Building Flood damage update-** (Laura Kessler-FSA) Building had water damage from the hail storm on July 29th.

The Board asked Laura if she could update them at the next Board meeting due to the time constraint for this meeting. Laura stated that would be fine.

- 10. Area II Meeting in Lusk on Sept. 19<sup>th</sup>-** RSVP by Sept. 14. Who will be attending? Shaun, Rex, and Jeff have said they were interested.

Dennis said he could maybe attend if a voting delegate was needed to represent the District.

- 11. Discuss Intent to Use Lab Funds 19-20 Biennium-** Form must be signed and returned to the WY Dept. of Ag stating funds will be used in the amount of \$3882.

Dennis moved to approve the Biennium funds spending;  
Kevin seconded the motion. MOTION CARRIED.

- 12. Past Due Accounts Update-** (Kathy) Permission to send first letter notice at 90 days on 8/24/18, and if no response after two weeks, certified letters should be sent.

Dennis moved to approve the sending of Past Due Letters & certified letters if needed;  
Kevin seconded the motion. MOTION CARRIED.

- 13. Audit Engagement Letter & Review-** Review audit engagement and review letters from RLR.

Kathy stated the letters were in the signature file to be signed.

**14. Small water projects update-** Discuss selection of project bids submitted.

Dennis stated the four projects had gone out to bid and was narrowed down to two firms, and the staff recommended giving 2 projects to each firm.

Dennis moved to approve awarding the two firms each two projects;  
Kevin seconded the motion. MOTION CARRIED.

**15. Board Check Signers Update-**

Kathy stated all the Board members needed to go to WY Bank & Trust to sign new signature cards.

**16. Insurance claims on vehicles from hail damage-** Discuss repairs wanted done on vehicles.

Dennis recommended repairing the minimum on the 2002 & 2008 trucks due to age if the District were to sell them in the future. Dennis recommended to have the full repairs done on the remaining trucks.

Dennis moved to have repairs on vehicles to make them presentable to the public;  
Kevin seconded the motion. MOTION CARRIED.

**17. Other Business**

**Tom**

Tom stated he had recommended at the July Board meeting Jim be accepted as an Associate Supervisor.

Dennis moved to approve Jim Cochran being an Associate Supervisor;  
Kevin seconded the motion. MOTION CARRIED.

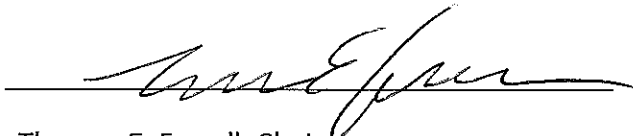
Dennis asked the Board to award Rooted in Cheyenne's Trees to Street a \$1,000.00 donation.

Dennis moved to approve a \$1,000.00 donation to Rooted in Cheyenne;  
Kevin seconded the motion. MOTION CARRIED.

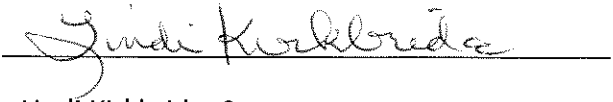
Kevin discussed the 4-H awards, and how the District can work to promote the youth in both 4-H and FFA. It was decided to discuss this topic at the next Board meeting.

**18. Adjournment-Tom**

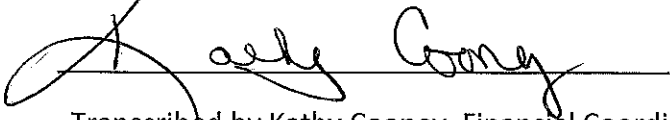
Tom adjourned the meeting at 5:01 p.m.



Thomas E. Farrell, Chairman



Lindi Kirkbride, Secretary



Transcribed by Kathy Cooney, Financial Coordinator