

**LARAMIE COUNTY CONSERVATION DISTRICT
MEETING MINUTES - MONTHLY BOARD MEETING
1923 Whitney Road, Cheyenne, WY 82007**

Date: April 8, 2025

Time: 5:30 pm

Attendance:

Supervisors Present: Ann Sanchez, Treasurer, Casey Epler, Treasurer; Scott Cherek, Secretary.

District Employees Present: Kevin Wells, Chris Vercelli, Jennifer Truett

NRCS: Tami Jorns

FSA: Holly Palmer

A. APPROVAL OF MINUTES

Minutes approved as written. Kevin and Casey noted that amendment to minutes required to not Executive Session focusing on discussion of hiring of Tree Specialist and Tree Technician during March 2025 Board Meeting.

- Jay Berry made motion to conduct Executive Session. Casey Eppler seconded.
- Executive Session commenced at 7:05 PM
- Executive Session adjourned at 7:35 PM
- Regular board meeting resumed at 7:40 PM

B. TREASURERS REPORT

The budget report for March 2025 was presented by the Treasurer and submitted for audit.

C. REPORTS

Program Reports:

- Program project status report – Monthly update of Consolidated Staff Reports presented by Kevin Wells

D. UNFINISHED BUSINESS/GENERAL ORDER: “Postponed Definitely” motions, information

A. Board of Supervisor By-Laws: Plan is to complete by end of FY

B. Board of Supervisor Replacement: Pending approval from Board of Ag.

C. Agreement for Conveyance of Real Estate from LEADS update: Meeting scheduled at LCCD office with LEADS staff for 4/22/25 at 12 Noon MST

D. Board Laptops update: New laptops purchased. One provided to Casey Eppler and the second as office backup for LCCD staff

E. Manure Spreader for small acreage management – No updates

F: Employee Evaluations: Kevin discussed upcoming employee evaluations.

E. NEW BUSINESS-ACTION ITEMS

A. Consent Agenda

- i. Discussion of purchase of portable corral for use on projects – grazing management, rental opportunity, multi-use. Kevin was going to do a cost-analysis to determine possible feasibility

B. Action Agenda

Item 1:

Main Motion as stated: **Motion for new intern to receive salary not to exceed \$20/hr. with timeframe of internship to be specified by Laramie County Community College**

Name of maker, main motion: **Ann Sanchez** Seconded by, **Scott Cherek**

Amendment as stated if passed:

Main Motion pass or fail: Pass

If a counted vote: number for 3, number against 0

E. ADJOURNMENT

Next meeting will be held on April 8, 2025 @ 5:30 pm.

Time of Adjournment: est. 8:05 PM

Future Meeting Agenda Items:

- Employee Evaluation
- Portable Corral

Ann Sanchez, Chair

Scott Cherek, Secretary

(All board meetings are audio recorded)