LCCD Public Meeting Minutes

LOCATION: Laramie County Conservation District Office,
DATE: 10/14/25
TIME: 5:30 PM Epler Wells

In Attendance: Casey Eppler, Jason Crowder, Scott Cherek. Jay Berry, Ann Sanchez, Kevin Well, Kathy Cooney
Guests: Travis Spears, The Electric and Solar Specialist, Rob Dickerson & Kelsey Morrison, RLR, LLC (Audit Report)

Solar Presentation by Travis – Travis described the construction, infrastructure and permitting required. Kevin is going to provide more details at next meeting. Cost estimated to be $76,000.

Audit Report by Rob and Kelsey –
Recommendations

- RLR said inconsistent accounting procedures used with Grants received from outside organizations, creating a certain level of risk. Any agency providing grants has the right to audit our financial records (expenses) at any time and can require reimbursement if we are not able to accurately itemize how funds are allocated and disbursed. RLR recommends we tighten up our accounting processes relating to grants and silo them separately from the rest of LCCD financial activity.
- The limited size of the organization, as a government entity, creates a certain level of financial risk. RLR recommended the Board continue to tightly monitor financial activity and provide oversight to mitigate potential liability.
- Rob discussed his personal experience with the WYOSTAR fund and pros and cons in terms of liquidity and ROI. He mentioned the Library Board decided on Wyoming CLASS, which has a lower Rate of Return, around 4%, but greater liquidity.
- Rob stated most organizations maintain between 90-120 days of reserve. In the case of LCCD, that would equate to $300,000 with balance of the assets, approximately $1.5MM, be spent on LCCD Mission-related initiative and/or be retained in a WYO Star or Wyoming CLASS account.

Approval of Minutes from Previous Meeting -
The Secretary presented the minutes of the June meeting. Approval of previous board meeting(s) minutes. Scott Cherek made a motion to approve the minutes; Jay Berry seconded the motion. Motion passed unanimously

SUPERVISOR OVERSIGHT REPORTS

- **Water: Casey, Chair –** dry
- **Secretary (Scott) –** Nothing to report.
- **Wildlife/Range (Jason) –** Nothing to report.
- **FSA –** Nothing to report.
- **Trees –** Nothing to report.
- **Administration (Ann) –** Presented financial report.

PROJECT STATUS

Kevin Wells

- 16 Guzzlers to repair. 3 Remaining
- Nothing major to report on other current projects.

NEW BUSINESS

Solar Panels – Jay made motion to get a concrete proposal with hard costs. Ann Sanchez seconded. Motion Passed Unanimously

Stream Trailer – Jason made motion to donate stream trailer to LCCC STEM program. Jay Seconded the Motion. Motion Passed Unanimously

Meeting Time/Place – Ann Sanchez made a motion for the LCCD to change the regular meeting to a new meeting time of 6:00 PM on the second Thursday of each month effective in November 2025 and remaining in effect until further notice. Prior to meeting, Board would meet for dinner for socialization and building camaraderie. Jason seconded. Motion to discuss passed unanimously by roll call vote.

- Board unable to agree on new meeting time. Discussion tabled for November meeting

UNFINISHED BUSINESS/GENERAL ORDER

- Cherek made a motion to create a Real Estate Subcommittee to work on projects such as the Natural Area and potential future real estate acquisitions. Motion seconded by Jason Crowder. Motion Passed
- Cherek made a motion to conduct a JCQ study to determine future Human Resource needs.
  - Motion seconded by Jason
  - Passed Unanimously – Timeline TBD
- Cherek Made a motion to acquire a skid steer for use in implementing new projects, tree removal, guzzler installation, etc. Motion tabled to November meeting. In the interim, Kevin Wells agreed to provide a list of current depreciable assets and values at the November Meeting.

ADJOURNMENT

Motion as stated: Cherek made a motion moving to adjourn the meeting. Motion seconded by Ann Sanchez. Motion passed unanimously.

Time of Adjournment: 8:57 PM MST

Next meeting scheduled for Thursday, Nov-13th, 5:30PM.

Casey Epler, Chair

Scott Cherek, Secretary

(All board meetings are audio recorded)