



## **LCCD Public Meeting Minutes**

**LOCATION:** Laramie County Conservation District Office,

**DATE:** 11/13/25

**TIME:** 5:30 PM

**In Attendance:** Casey Epler, Jason Crowder, Scott Cherek, Ann Sanchez, Kevin Wells

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### **PROJECT STATUS - Kevin Wells**

- Guzzlers Complete
- Mariah Construction phase complete. LCCD will be monitoring the project on an ongoing basis.
- WHIP – Plants germinated in ground.
- Cheatgrass – monitoring phase
- Jeff Geyer completed reported on small water.
- Jennifer – has completed one hundred windbreak designs and is seeing early orders made for trees for the '26 planting season.
- All projects within budget

### **Ann presented financial report.**

- Kevin noted the LCCD equipment list and depreciated values.
- Ann asked Kevin about WY Bank & Trust interest payments and current LCCD investment policy. Future discussions to follow.

### **SUPERVISOR OVERSIGHT REPORTS**

- **Water: (Casey), Chair** – Continues to be dry. Questioned the USGS Drought Monitor accuracy. Others agreed
- **Secretary (Scott)** – Nothing to report.
- **Wildlife/Range (Jason)** – Nothing to report.
- **FSA** – Not present
- **Trees (Jay)** – Not present
- **Administration (Ann)** – Nothing to report.

### **UNFINISHED BUSINESS/GENERAL ORDER**

- Solar Panel Installation Project - LCCD Headquarters
  - Jason Crowder made a motion to approve the solar panel project & quote provided by Electrical & Solar Specialists in the amount of \$76,002.

Motion seconded by Ann Sanchez

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- Jason Crowder made a motion to pull the original motion and move the discussion to the December or future meeting.
  - Scott Cherek seconded.
  - Motion passed unanimously
- Annual Plan for District
  - Ann requested we add Board Members' rules & procedures and LCCD Mission Statement
  - Kevin Wells noted that the board will need to approve the Annual Plan by 12/31/25.
  - Further discussion and approval moved to the December meeting.

**NEW BUSINESS**

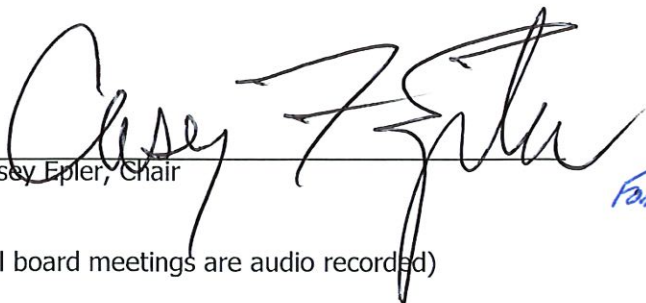
- Marketing Communications/Outreach Coordinator
  - Scott Cherek made a motion to study and pursue and hire a Marketing/Outreach Coordinator with an annual salary in the range of \$60,000-\$75,000.
  - Ann Sanchez seconded motion.
  - Discussion
    - Jason Crowder felt this was a very time-sensitive hire due to the need of the organization to write job descriptions/SOPs for each of the staff's positions.
    - Ann Sanchez requested she be a regular part of the conversation about what the position needs and requirements for the job will be.
  - Motion passed unanimously
- Awards Banquet
  - More discussion to follow in December.
- Real Estate Subcommittee
  - Jason spoke with Daunte at LEADS and they discussed holding a future meeting with all interested parties on where things stand with the natural area.

**ADJOURNMENT**

Ann Sanchez made a motion moving to adjourn the meeting. Motion seconded by Scott Cherek. Motion passed unanimously.

Time of Adjournment: 7:19 PM MST

Next meeting scheduled for Thursday, Dec-11th, <sup>6:00</sup>~~5:30~~ PM.

  
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Casey Epler, Chair

  
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Scott Cherek, Secretary

(All board meetings are audio recorded)